



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Figueroa, Public Works Director
Date: November 12, 2024

SUBJECT: AMENDMENT NO. 2 WITH SOFFA ELECTRIC, INC. FOR WATER WELL 16 PROGRAMMING SERVICES

BACKGROUND

At the May 14th City Council meeting, the City Council approved an agreement with SOFFA Electric Inc., (SOFFA) for emergency water well computer programming services related to the completion of Water Well 16 (CIP 9116). SOFFA is an experienced and qualified water well programmer who has already been working on the Well 16 programming and has made significant progress thus far. This water well programming is critical to the start-up process of the well to secure the necessary permits to bring this new water well into service for our municipal water system.

DISCUSSION

As the work on the programming side progressed, unanticipated electrical needs surfaced. Staff solicited an estimate from SOFFA to secure an electrical subcontractor to perform required additional testing and programming to continue the work and prevent further delays. That cost is \$49,615 and it is recommended that this amount be added to their contract as Amendment No. 2.

FISCAL IMPACT

Funding for these additional services was not included in the Fiscal Year 2024-25 CIP Budget. An appropriation of \$49,650 will be needed for this project utilizing available Water Fund Balance.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization, establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No 5: Attractive and Well-Maintained Infrastructure - Develop and maintain City-owned infrastructure, parks,

facilities, and amenities that enhance quality of life and the attractiveness of the community.

RECOMMENDED ACTION

1) Appropriate an additional \$49,650 from the available Water Fund balance; and
2) Approve Amendment No. 2 to the agreement with SOFFA Electric, Inc., in the amount of \$49,615 for additional water well electrical services; and authorize the Mayor or her designee to execute the Amendment.